

Residency Application Procedures International Medical Graduates (IMG)

The academic year for Residency Training Programs in the Faculty of Medicine at the University of Calgary is July 1 to June 30 each year.

Applications must be submitted electronically to the Postgraduate Medical Education office by a candidate's sponsoring organization between January 1 and December 1 of the previous year. Only sponsoring organizations that have educational contracts with the University of Calgary are eligible.

Most Residency Training Programs select candidates in October/November to start training on July 1 of the following academic year.

Please refer to the PGME website for the current list of Residency Training Programs that commonly accept international applications.

For **trainees who have trained outside of Canada**, identity and credentials must be verified through the [Physician Credential Registry of Canada](#) (PCRC).

Application Procedure:

Approximately **12 months** before the desired start date:

- The candidate must send the application to their sponsoring organization.
- The sponsoring organization sends the application to the Office of Postgraduate Medical Education (PGME) in The Cumming School of Medicine at the University of Calgary via email to imgapps@ucalgary.ca.
- Only applications received electronically from a sponsoring organizations that have educational contracts with the University of Calgary will be reviewed.
- The Office of PGME screens all applications to ensure that an Educational Contractual Agreement is currently in place and all documents that comprise a complete application have been received.
- Please note that admission to PGME programs is highly competitive. Selection of applicants is based on Grade Point Average (GPA) and strength of references and experience.
- A minimum of 3.2 GPA on a 4.0 point system in the undergraduate medical degree. (B+ Equivalent)
- Preference will be given to those applicants that have completed their MCC part 1 exam.
- Preference will be given to those applicants that have provided evidence of advanced training which demonstrates significant interest and professional development in the specific interest area of training.
- Preference will be given to those applicants who have met the [English Language Proficiency](#) requirement.
- Only successful, complete applications will be forwarded to the appropriate Residency Training Program for review.

- Only the Residency Training Program will decide whether or not to interview and/or accept candidates.
- Only successful candidates will be notified.
The Program may send the trainee a Letter of Interest (unofficial Letter of Offer) to secure the position while the Office of PGME approval process is taking place.

A complete application (combined into one pdf-file) includes the following documents:

- A letter from the Sponsoring Organization confirming sponsorship.
- A letter from the candidate specifying the Residency Training Program he/she wishes to enter including the reasons for wanting to enter the Program.
- A complete Curriculum Vita that details previous training.
- A copy of academic records/transcripts (English translation, only)
- Copy of awards and certificates of participation in the specialty area of interest (English translation, only).
- Three (3) letters of recommendation from previous supervisors. Do not send more than three (3) letters.
- A copy of the candidate's MCC results (optional, but preferred)
- A letter providing evidence of [English language proficiency](#) according to College of Physicians and Surgeons of Alberta (CPSA) standards.

Do not send passport documents, photographs, title pages, translator's declarations, publications or other documents not listed above.

Upon acceptance into a training program, you will be required to:

- Have your credentials verified by the [Physician Credential Registry of Canada](#). Begin this process early.
- Obtain a valid work permit from Citizenship and Immigration Canada (CIC).
- Meet all requirements of the College of Physicians and Surgeons of Alberta (CPSA).
- Obtain coverage by the Canadian Medical Protective Association (CMPA).
- Undergo a Canadian immigration medical examination before coming to Canada.
(<http://www.cic.gc.ca/english/information/medical/index.asp>)
- Direct all inquiries regarding the status of your application to imgapps@ucalgary.ca.