

### **CBD Transition Reporting to CBME Committee**

#### **5-10 months prior to the launch of the first CBD stream residents in each program:**

Programs will be asked to provide the following written elements for distribution to the CBME committee one week prior to their CBME meeting presentation:

- Stage of development of RC EPAs (in progress or finalized)
- Stages of training (anticipated lengths included)
- Comparison of the Traditional and CBD curriculum (ie – any big changes?)
- An outline of any anticipated impacts on service delivery or impacts on other programs
- Assessment map/strategy
- Competence committee membership and terms of reference (draft OK)
- CBD leadership team membership
- An overview of their academic advisor program (or equivalent)
- Broad plans for faculty development/engagement
- Challenges and requests for support/assistance

Programs are asked to meet with the CBME committee for 15-20 min in order to allow the committee to ask any clarifying questions related to the materials provided and to learn how PGME can best assist you moving forward with implementation. It would be ideal to have these meetings in person, but teleconference can be arranged. Program directors may delegate this meeting to their CBD leads if desired.

#### **Once per year until the first cohort of residents in the CBD stream have graduated:**

Programs are asked to provide a brief (1 page) written report on their CBD implementation. The update should include whether their CBD curriculum has been delivered as planned, a summary of whether planned assessments have been completed, a summary of how their competency committee is functioning, what elements of the CBD transition they feel have improved residency training, what elements have not been value added/or detrimental, lessons learned from the implementation, and requests for support.